

Daily Attendance

FOR THE MONTH

Date	Name: Debdul Roy			Name: Dilwar Hossain			Name: Victor Sarkar			Name: Mominur Rashid			Initials of Head of the Office
	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	
1			D			U			R			G	
2													
3													
4													
5													
6													
7													
8			ML	10:00	4:00	⊙	10:00			10:00	4:00	⊙	
9			ML	10:30	4:00	⊙	11:00			10:00	4:00	⊙	
10	10:00	4:00	Debdul	10:00	4:00	⊙			ML	9:55	4:00	⊙	
11	10:00	4:00	Debdul			ML			ML	9:55	4:00	⊙	
12			S			U						N	
13	10:20	4:00	Debdul	10:00	4:00	⊙	10:10			10:30	4:00	⊙	
14	10:00	4:00	Debdul	10:00	4:00	⊙	10:05			10:00	4:00	⊙	
15	10:20	4:00	Debdul	10:10	4:00	⊙	11:05			10:00	4:00	⊙	
16	10:20	4:00	Debdul	9:50	4:00	⊙			ML	10:00	4:00	⊙	
17	10:00	4:00	Debdul	10:00	4:00	⊙			ML	10:00	4:00	⊙	
18	10:00		Debdul	10:00	4:00	⊙			ML	10:00	4:00	⊙	
19			S			U						N	
20													
21													
22			K			L							
23													
24													
25													
26			S			U						N	
27													
28													
29	10:00	4:00	Debdul	10:00	4:00	⊙	10:10			10:00	4:00	⊙	
30	10:20	4:00	Debdul	9:58	4:00	⊙	10:00			10:00	4:00	⊙	
31	10:10		Debdul	10:05		⊙	10:00			10:00	4:00	⊙	
Total													

LEAVE	Previous	Current	Previous	Current	Previous	Current	Previous	Current
	Casual	09	00	02	00	09	00	01
Sick	02	02	03	2				
Special								
Leave without pay								

No of full holidays during the month- (Excluding Sundays) No of half holidays during the month- (Excluding Saturdays) Total No of working days during the month-

Register of Teachers

OF October 2025

Date	Name: Md. Saifuzzaman			Name: Saharaj Buzen			Name: Saharaj Khakun			Name: Md. Humayun Rashid Chowdhury			Initials of Head of the Office
	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	
1													
2													
3													
4													
5													
6													
7													
8	10:00	4:00	⊙			C.L	10:25	4:00	Bhatun	9:50	4:00	H. Chowdhury	
9	10:00	4:00	⊙			Farween	10:00	4:00	Bhatun	9:47	4:00	H. Chowdhury	
10	10:00	4:00	⊙			Farween	10:00	4:00	Bhatun	9:58	4:00	H. Chowdhury	
11	10:15	4:00	⊙			Farween	10:10	4:00	Bhatun	9:57	4:00	H. Chowdhury	
12			D			A						Y	
13	10:05	4:00	⊙			Farween	9:50	4:00	Bhatun	9:58	4:00	H. Chowdhury	
14	10:10	4:00	⊙			Farween	9:50	4:00	Bhatun	9:56	4:00	H. Chowdhury	
15	10:00	4:00	⊙			Farween	10:00	4:00	Bhatun			C.L	
16	10:00	4:00	⊙			ML	10:00	4:00	Bhatun	9:58	4:00	H. Chowdhury	
17	10:05	4:00	⊙			ML	10:00	4:00	Bhatun	9:57	4:00	H. Chowdhury	
18	10:10	4:00	⊙			ML	10:00	4:00	Bhatun	9:55	4:00	H. Chowdhury	
19			D			A						Y	
20													
21													
22			P			U			J			A	
23													
24													
25													
26			D			A						Y	
27													
28													
29	10:10	4:00	⊙			Farween	10:00	4:00	Bhatun	9:57	4:00	H. Chowdhury	
30	10:05	4:00	⊙			Farween	10:00	4:00	Bhatun	9:50	4:00	H. Chowdhury	
31	10:10	4:00	⊙			Farween	10:00	4:00	Bhatun	9:47	4:00	H. Chowdhury	
Total													

LEAVE	Previous	Current	Previous	Current	Previous	Current	Previous	Current
	Casual	01	00	05	01	02	00	06
Sick					03	00		
Special								
Leave without pay								

No of full holidays during the month- (Excluding Sundays) No of half holidays during the month- (Excluding Saturdays) Total No of working days during the month-

Daily Attendance

FOR THE MONTH

Name : Sayed Ziaul			Name : Md. Saban Mamun			Name : Ramona Roy Choudhury			Name :			
Date	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials
1												
2												
3												
4												
5												
6												
7												
8	9.51	4.00	SD	9.59	4.00	SD	9.58	4.00	R.R.Choudhury			
9	9.47	4.00	SD	9.58	4.00	SD	9.57	4.00	R.R.Choudhury			
10	9.50	4.00	SD	10.00	4.00	SD	10.00	4.00	R.R.Choudhury			
11	9.51	4.00	SD			ML	10.10	4.00	R.R.Choudhury			
12	S			U			N			D		A-Y
13	9.30	4.00	SD	9.58	4.00	SD	10.00	4.00	R.R.Choudhury			
14	9.50	4.00	SD	9.58	4.00	SD	9.59	4.00	R.R.Choudhury			
15			CF	9.58	4.00	SD	9.58	4.00	R.R.Choudhury			
16	9.55	4.00	SD	10.00	4.00	SD	9.50	4.00	R.R.Choudhury			
17	9.57	4.00	SD			ML	10.00	4.00	R.R.Choudhury			
18	9.41	4.00	SD			ML	9.50	4.00	R.R.Choudhury			
19	S			U			N			D		A-Y
20												
21												
22												
23												
24												
25												
26	S			U			N			D		A-Y
27												
28												
29	9.52	4.00	SD	10.00	4.00	SD	10.00	4.00	R.R.Choudhury			
30	9.47	4.00	SD	10.00	4.00	SD	9.57	4.00	R.R.Choudhury			
31	9.57	4.00	SD	10.00	4.00	SD	9.59	4.00	R.R.Choudhury			
Total												

LEAVE	Previous	Current	Previous	Current	Previous	Current	Previous	Current
	Casual	05	01	04	00	05	00	
Sick								
Special								
Leave without pay								

No of full holidays during the month- (Excluding Sundays) No of half holidays during the month- (Excluding Saturdays) Total No of working days during the month-

Register of Teachers

OF October 2025

Name :			Name :			Name :			Name :			
Date	Arrival	Departure	Initials									
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
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18												
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21												
22												
23												
24												
25												
26												
27												
28												
29												
30												
31												
Total												

LEAVE	Previous	Current	Previous	Current	Previous	Current	Previous	Current
	Casual							
Sick								
Special								
Leave without pay								

No of full holidays during the month- (Excluding Sundays) No of half holidays during the month- (Excluding Saturdays) Total No of working days during the month-

Daily Attendance

FOR THE MONTH

Date	Name: Debalal Roy			Name: Dilwas Hussain			Name: Victor Sarkar			Name: Mosamma Rashed			Initials of Head of the Office	
	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials		
1	D	U	E			T	O			H	E	A	V	Y
2			S							U			N	
3	10.05		Debalal	10.05	4.00			10.05	4.00			10.05	4.00	
4	10.05		Debalal	10.05	4.00			10.05	4.00					ML
5			F	A	T	E	H	A		D	W	A	Z	
6			ML			ML				10.10	4.00			
7	10.20	4.00	Debalal	10.20	4.00			10.10	4.00			10.10	4.00	
8	10.11	4.00	Debalal	10.02	4.00			10.05	4.00			10.10	4.00	
9			S							U			N	
10	10.13	4.00	Debalal	10.00	4.00						CL	10.20	4.00	
11	10.15		Debalal	10.05	4.00			10.10	4.00			10.10	4.00	
12			ML								CL			
13	10.24	4.00	Debalal	10.10	4.00			10.30	4.00			10.00	4.00	
14			ML			ON DUTY		10.10	4.00					ML
15	10.00	4.00	Debalal					10.00	4.00					
16			S							U			N	
17	10.42	4.00	Debalal			ML		10.15	4.00					
18	10.00	4.00	Debalal	10.00	4.00		ON DUTY							
19	10.11	4.00	Debalal	10.07	4.00		ON DUTY							
20	10.17	4.00	Debalal	10.05	4.00		ON DUTY							
21	10.25	4.00	Debalal	10.10	4.00			10.00	4.00					
22	10.10	4.00	Debalal	10.07	4.00			10.30	4.00					
23			S							U			N	
24	10.00	4.00	Debalal	10.00	4.00			10.00	4.00					CL
25	10.19	4.00	Debalal	10.00	4.00			10.05	4.00			9.50	4.00	
26	10.07	4.00	Debalal	10.00	4.00			10.05	4.00			10.00	4.00	
27			A	D	D	I	T	I	O		N	A	L	
28	10.30	4.00	Debalal	9.50	4.00			10.10	4.00			10.00	4.00	
29	10.41	4.00	Debalal	10.04	4.00					ML		10.00	4.00	
30			S							U			N	
31														
Total														

LEAVE	Previous	Current	Previous	Current	Previous	Current	Previous	Current
	Casual	09	00	02	00	09	02	07
Sick	02	05	05	02				
Special								
Leave without pay								

No of full holidays during the month- (Excluding Sundays) No of half holidays during the month- (Excluding Saturdays) Total No of working days during the month-

Register of Teachers

OF... November 20, 25...

Date	Name: Md. Saiduzzaman			Name: Saharaj Perveen			Name: Saharaj Khater			Name: Md. Humayun Rashid Chowdhury			Initials of Head of the Office					
	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials						
1			R	A		I	N											
2			S							A				Y				
3	10.40	4.00			10.05	4.00	Sarween	10.00	4.00	Shater	9.57	4.00	H Chowdhury					
4	10.15	4.00			10.10	4.00	Sarween	10.00	4.00	Shater	9.50	4.00	H Chowdhury					
5			D	A			H	A						M				
6	10.05	4.00			10.10	4.00	Sarween	10.00	4.00	Shater	9.57	4.00	H Chowdhury					
7	10.00	4.00			10.05	4.00	Sarween	10.00	4.00	Shater	9.59	4.00	H Chowdhury					
8	10.10	4.00					CL	10.20	4.00	Shater	10.00	4.00	H Chowdhury					
9			D							A				Y				
10	10.25	4.00			10.10	4.00	Sarween	10.10	4.00	Shater	9.47	4.00	H Chowdhury					
11	10.40	4.00			10.10	4.00	Sarween	10.10	4.00	Shater	9.51	4.00	H Chowdhury					
12	10.11	4.00			10.10	4.00	Sarween	10.05	4.00	Shater	9.57	4.00	H Chowdhury					
13	10.10	4.00			9.40	4.00	Sarween	9.30	4.00	Shater	9.51	4.00	H Chowdhury					
14	10.10	4.00			10.20	4.00	Sarween	9.59	4.00	Shater	9.53	4.00	H Chowdhury					
15																		
16			D							A				Y				
17	10.00	4.00					ML	10.05	4.00	Shater	9.51	4.00	H Chowdhury					
18	10.05	4.00					ML	10.00	4.00	Shater	9.52	4.00	H Chowdhury					
19	10.05	4.00					CL	9.58	4.00	Shater	9.57	4.00	H Chowdhury					
20	10.10	4.00					CL	10.20	4.00	Shater	9.43	4.00	H Chowdhury					
21	10.30	4.00					CL	10.00	4.00	Shater	9.40	4.00	H Chowdhury					
22	10.15	4.00					CL	10.20	4.00	Shater	9.58	4.00	H Chowdhury					
23			D							A				Y				
24	10.10	4.00			10.00	4.00	Sarween	10.15	4.00	Shater				CL				
25	10.15	4.00			10.20	4.00	Sarween	10.00	4.00	Shater	9.58	4.00	H Chowdhury					
26	10.00	4.00			10.00	4.00	Sarween	10.00	4.00	Shater	9.51	4.00	H Chowdhury					
27			Y				F	O	R		F	A	R	E	W	E	L	L
28	10.30	4.00			10.11	4.00	Sarween	9.52	4.00	Shater	9.57	4.00	H Chowdhury					
29			ML				Sarween	9.57	4.00	Shater	9.50	4.00	H Chowdhury					
30			D							A				Y				
31																		
Total																		

LEAVE	Previous	Current	Previous	Current	Previous	Current	Previous	Current
	Casual	07	00	06	05	02	00	07
Sick		01			08	00		
Special								
Leave without pay								

No of full holidays during the month- (Excluding Sundays) No of half holidays during the month- (Excluding Saturdays) Total No of working days during the month-

Daily Attendance

FOR THE MONTH

Name : Sayed Ziaul			Name : Md. Saban Mamin			Name : Rammya Roy Chowdhury			Name :			Initials of Head of the Office
Date	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	
1	DUE	TO	HEAVY				RA			IN		
2	S		U				N			D		A
3	9.49	4.00	CL				9.59	4.00	R.R. Chowdhury			
4	9.51	4.00		9.59			9.57	4.00	R.R. Chowdhury			
5	FATE	HA	DWAZ							DAHAM		
6	9.59	4.00		9.54	4.00		9.52	4.00	R.R. Chowdhury			
7	9.42	4.00		9.55	4.00		10.05	4.00	R.R. Chowdhury			
8	9.45	4.00		9.58	4.00		9.57	4.00	R.R. Chowdhury			
9	S		U							N		D
10	9.51	4.00		9.58	4.00		9.59	4.00	R.R. Chowdhury			
11	9.48	4.00		9.57	4.00		9.00	4.00	R.R. Chowdhury			
12	9.51	4.00		9.58	4.00		10.00	4.00	R.R. Chowdhury			
13	9.49	4.00		9.55	4.00		9.50	4.00	R.R. Chowdhury			
14	9.45	4.00				ML	9.59	4.00	R.R. Chowdhury			
15	9.34	4.00		9.50	4.00		9.57	4.00	R.R. Chowdhury			
16	S		U							N		D
17	9.51	4.00		9.59	4.00		9.58	4.00	R.R. Chowdhury			
18	9.44	4.00		9.57	4.00					ML		
19	9.53	4.00		10.00	4.00		10.00	4.00	R.R. Chowdhury			
20	9.51	4.00		9.58	4.00		10.16	4.00	R.R. Chowdhury			
21	9.55	4.00		9.59	4.00		10.00	4.00	R.R. Chowdhury			
22	9.59	4.00		9.55	4.00		9.58	4.00	R.R. Chowdhury			
23	S		U							N		D
24	9.49	4.00		9.30	4.00		9.50	4.00	R.R. Chowdhury			
25	9.48	4.00	CL	9.50	4.00		10.20	4.00	R.R. Chowdhury			
26	9.48	4.00		9.45	4.00		9.50	4.00	R.R. Chowdhury			
27	ADDITIONAL DAY FOR FAREWELL											
28	9.51	4.00		9.50	4.00					ML		
29	9.56	4.00				CL				ML		
30	S		U							N		D
31												

LEAVE	Previous	Current	Previous	Current	Previous	Current	Previous	Current
	Casual	05	01	04	02	05	00	
Sick						03		
Special								
Leave without pay								

No of full holidays during the month- (Excluding Sundays) No of half holidays during the month- (Excluding Saturdays) Total No of working days during the month-

Register of Teachers

OF November..... 20...25...

Name :			Name :			Name :			Name :			Initials of Head of the Office
Date	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	
1												
2												
3												
4												
5												
6												
7												
8												
9												
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26												
27												
28												
29												
30												
31												

LEAVE	Previous	Current	Previous	Current	Previous	Current	Previous	Current
	Casual							
Sick								
Special								
Leave without pay								

No of full holidays during the month- (Excluding Sundays) No of half holidays during the month- (Excluding Saturdays) Total No of working days during the month-

Daily Attendance

FOR THE MONTH

Date	Name: Debdul Roy			Name: Dilwar Hossain			Name: Vinita Sarkar			Name: Mamunur Rashid			Initials of Head of the Office
	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	
1	10.20	4.00	Debdul	10.10	4.00	Dilwar	10.10	4.00	Vinita	10.20	4.00	Mamunur	
2	10.5		Debdul	10.24	4.00	Dilwar	9.51	4.00	Vinita	10.20	4.00	Mamunur	ML
3			CL	10.10	4.00	Dilwar	10.10	4.00	Vinita	10.20	4.00	Mamunur	
4	10.25	4.00	Debdul	10.15	4.00	Dilwar	10.20	4.00	Vinita	10.20	4.00	Mamunur	
5	10.5	4.00	Debdul			CL	10.05	4.00	Vinita	10.20	4.00	Mamunur	
6	10.10	4.00	Debdul	O N	DUTY		10.05		Vinita	O N	DUTY		
7			S				U		Vinita			N	
8	10.25	4.00	Debdul	9.55	4.00	Dilwar	10.15		Vinita	10.20	4.00	Mamunur	
9	10.25	4.00	Debdul	10.10	4.00	Dilwar	10.05		Vinita	9.55	4.00	Mamunur	
10	9.00	4.00	Debdul	9.20	4.00	Dilwar	9.20	4.00	Vinita	9.20	4.00	Mamunur	
11	A D - D I - T I O N - A L - D												
12	10.45	4.00	Debdul	9.55	4.00	Dilwar	9.55		Vinita	9.45	4.00	Mamunur	
13	10.00		Debdul	10.15	4.00	Dilwar	10.05		Vinita	10.05	4.00	Mamunur	
14			S				U		Vinita			N	
15	10.25	4.00	Debdul			CL	10.15		Vinita	10.15	4.00	Mamunur	
16	10.30	4.00	Debdul			CL	10.10		Vinita	10.20	4.00	Mamunur	
17	10.35	4.00	Debdul			CL	10.05		Vinita	10.20	4.00	Mamunur	
18	10.55	4.00	Debdul			CL	10.05		Vinita	10.20	4.00	Mamunur	
19	10.20	4.00	Debdul	10.05	4.00	Dilwar	10.05		Vinita	10.20	4.00	Mamunur	
20	10.00	4.00	Debdul	10.00	4.00	Dilwar	10.20		Vinita	10.20	4.00	Mamunur	
21			S				U		Vinita			N	
22	10.9	4.00	Debdul	10.20	4.00	Dilwar	10.05		Vinita	10.20	4.00	Mamunur	
23	10.25	4.00	Debdul	O N	DUTY		9.52		Vinita	10.20	4.00	Mamunur	
24	A D D - I T I O N - A L D A Y												
25	C - H - R - I - S - T - Y												
26	10.30	4.00	Debdul			ML	10.00		Vinita	10.20	4.00	Mamunur	
27	10.45	4.00	Debdul			ML	10.15		Vinita	10.15	4.00	Mamunur	
28			S				U		Vinita			N	
29	10.10	4.00	Debdul	10.20	4.00	Dilwar			Vinita	CL	O N	DUTY	
30	10.15	4.00	Debdul	10.10	4.00	Dilwar	10.05		Vinita	10.20	4.00	Mamunur	
31	10.1	4.00	Debdul	10.20		Dilwar	10.20		Vinita	10.20	4.00	Mamunur	
Total													

LEAVE	Previous	Current	Previous	Current	Previous	Current	Previous	Current
	Casual	09	6	02	05	11	01	08
Sick	05	0	07	02				
Special								
Leave without pay								

No of full holidays during the month- (Excluding Sundays) No of half holidays during the month- (Excluding Saturdays) Total No of working days during the month-

Register of Teachers

OF... December... 20... 25...

Date	Name: Md. Saifuzzaman			Name: Sabaraj Perveen			Name: Sabaraj Khakun			Name: Md. Humayun Rashid Chowdhury			Initials of Head of the Office
	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	
1	10.10	4.00	Saifuzzaman	10.00	4.00	Sabaraj Perveen	9.50	4.00	Sabaraj Khakun	9.59	4.00	Md. Humayun Rashid Chowdhury	
2	10.10	4.00	Saifuzzaman	10.10	4.00	Sabaraj Perveen	9.58	4.00	Sabaraj Khakun	9.58	4.00	Md. Humayun Rashid Chowdhury	
3	10.25	4.00	Saifuzzaman	10.00	4.00	Sabaraj Perveen	10.00	4.00	Sabaraj Khakun	9.50	4.00	Md. Humayun Rashid Chowdhury	
4	10.10	4.00	Saifuzzaman	10.00	4.00	Sabaraj Perveen	9.56	4.00	Sabaraj Khakun	9.53	4.00	Md. Humayun Rashid Chowdhury	
5	10.10	4.00	Saifuzzaman			CL	9.58	4.00	Sabaraj Khakun	9.53	4.00	Md. Humayun Rashid Chowdhury	
6	O N	DUTY		O N	DUTY		10.00	4.00	Sabaraj Khakun	9.57	4.00	Md. Humayun Rashid Chowdhury	
7			D			A			Sabaraj Khakun			Y	
8	10.20	4.00	Saifuzzaman			CL	9.58	4.00	Sabaraj Khakun	9.58	4.00	Md. Humayun Rashid Chowdhury	
9	10.05	4.00	Saifuzzaman			CL	9.58	4.00	Sabaraj Khakun	9.56	4.00	Md. Humayun Rashid Chowdhury	
10	10.20	4.00	Saifuzzaman	10.00	4.00	Sabaraj Perveen	9.40	4.00	Sabaraj Khakun	9.55	4.00	Md. Humayun Rashid Chowdhury	
11	A Y - - - O F - - - P R - - - O G R A M												
12	10.10	4.00	Saifuzzaman	10.10	4.00	Sabaraj Perveen	10.02	4.00	Sabaraj Khakun	10.00	4.00	Md. Humayun Rashid Chowdhury	
13	10.10	4.00	Saifuzzaman	10.15	4.00	Sabaraj Perveen	10.05	4.00	Sabaraj Khakun	9.57	4.00	Md. Humayun Rashid Chowdhury	
14			D			A			Sabaraj Khakun			Y	
15	10.10	4.00	Saifuzzaman	10.15	4.00	Sabaraj Perveen	10.05	4.00	Sabaraj Khakun	9.56	4.00	Md. Humayun Rashid Chowdhury	
16	10.25	4.00	Saifuzzaman	10.05	4.00	Sabaraj Perveen	10.10	4.00	Sabaraj Khakun	9.58	4.00	Md. Humayun Rashid Chowdhury	
17	10.25	4.00	Saifuzzaman	10.05	4.00	Sabaraj Perveen	10.10	4.00	Sabaraj Khakun	9.50	4.00	Md. Humayun Rashid Chowdhury	
18	10.20	4.00	Saifuzzaman	10.00	4.00	Sabaraj Perveen	10.00	4.00	Sabaraj Khakun	9.52	4.00	Md. Humayun Rashid Chowdhury	
19			ML	10.10	4.00	Sabaraj Perveen	10.10	4.00	Sabaraj Khakun	9.57	4.00	Md. Humayun Rashid Chowdhury	
20			ML	O N	DUTY		10.10	4.00	Sabaraj Khakun	9.59	4.00	Md. Humayun Rashid Chowdhury	
21			D			A			Sabaraj Khakun			Y	
22	10.10	4.00	Saifuzzaman			AB	10.10	4.00	Sabaraj Khakun	9.55	4.00	Md. Humayun Rashid Chowdhury	
23	09.55	4.00	Saifuzzaman	10.00	4.00	Sabaraj Perveen	9.40	4.00	Sabaraj Khakun	9.57	4.00	Md. Humayun Rashid Chowdhury	
24	O F - S - - - P - - - O - R - T - S												
25			M			A			Sabaraj Khakun			S	
26	10.05	4.00	Saifuzzaman			AB			CL	9.59	4.00	Md. Humayun Rashid Chowdhury	
27	10.15	4.00	Saifuzzaman	10.15	4.00	Sabaraj Perveen	10.05	4.00	Sabaraj Khakun	9.57	4.00	Md. Humayun Rashid Chowdhury	
28			D			A			Sabaraj Khakun			Y	
29	10.20	4.00	Saifuzzaman	10.10	4.00	Sabaraj Perveen	10.00	4.00	Sabaraj Khakun	9.58	4.00	Md. Humayun Rashid Chowdhury	
30	10.20	4.00	Saifuzzaman	10.20	4.00	Sabaraj Perveen	10.10	4.00	Sabaraj Khakun	9.56	4.00	Md. Humayun Rashid Chowdhury	
31	10.20	4.00	Saifuzzaman	10.05	4.00	Sabaraj Perveen	10.05	4.00	Sabaraj Khakun	9.50	4.00	Md. Humayun Rashid Chowdhury	
Total													

LEAVE	Previous	Current	Previous	Current	Previous	Current	Previous	Current
	Casual	01	00	11	05	02	00	08
Sick	01	02			08	00		
Special								
Leave without pay				2				

No of full holidays during the month- (Excluding Sundays) No of half holidays during the month- (Excluding Saturdays) Total No of working days during the month-

Daily Attendance

FOR THE MONTH

Name : <u>Sayed Ziaul</u>				Name : <u>Md. Saban Mamun</u>				Name : <u>Rommaya Roy Chowdhury</u>				Name :				
Date	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	Initials of Head of the Office
1	9.32	4.00	<u>S</u>	9.50	4.00	<u>S</u>			ML							
2	9.51	4.00	<u>S</u>	9.59	4.00	<u>S</u>			ML							
3	9.41	4.00	<u>S</u>			CL			CL							
4	9.38	4.00	<u>S</u>	9.58	4.00	<u>S</u>			CL							
5	9.41	4.00	<u>S</u>	9.59	4.00	<u>S</u>			CL							
6	9.22	4.00	<u>S</u>	9.59	4.00	<u>S</u>	9.56	4.00	R.R. Chowdhury							
7	S			U			N		D				A		Y	
8	9.31	4.00	<u>S</u>	9.59	4.00	<u>S</u>	9.59	4.00	R.R. Chowdhury							
9	9.28	4.00	<u>S</u>	9.50	4.00	<u>S</u>	9.57	4.00	R.R. Chowdhury							
10	9.30	4.00	<u>S</u>	9.30	4.00	<u>S</u>	9.30	4.00	R.R. Chowdhury							
11	ADDITIONAL DAY OF PROGRAM															
12	9.35	4.00	<u>S</u>	9.59	4.00	<u>S</u>	9.57	4.00	R.R. Chowdhury							
13	9.38	4.00	<u>S</u>	9.59	4.00	<u>S</u>	9.59	4.00	R.R. Chowdhury							
14	S			U			N		D				A		Y	
15	9.33	4.00	<u>S</u>	9.59	4.00	<u>S</u>	10.05	4.00	R.R. Chowdhury							
16	9.37	4.00	<u>S</u>	9.58	4.00	<u>S</u>	9.50	4.00	R.R. Chowdhury							
17	9.45	4.00	<u>S</u>	9.59	4.00	<u>S</u>	9.57	4.00	R.R. Chowdhury							
18	10.41	4.00	<u>S</u>	9.58	4.00	<u>S</u>	10.20	4.00	R.R. Chowdhury							
19	10.00	4.00	<u>S</u>	9.58	4.00	<u>S</u>	10.15	4.00	R.R. Chowdhury							
20	9.55	4.00	<u>S</u>	9.58	4.00	<u>S</u>	10.05	4.00	R.R. Chowdhury							
21	S			U			N		D				A		Y	
22	9.45	4.00	<u>S</u>	9.59	4.00	<u>S</u>	10.05	4.00	R.R. Chowdhury							
23	9.52	4.00	<u>S</u>	9.30	4.00	<u>S</u>	9.40	4.00	R.R. Chowdhury							
24	ADDITIONAL DAY OF SPORTS															
25																
26	9.59	4.00	<u>S</u>	9.59	4.00	<u>S</u>			CL							
27	9.50	4.00	<u>S</u>	9.59	4.00	<u>S</u>			CL							
28	S			U			N		D				A		Y	
29	9.48	4.00	<u>S</u>	9.59	4.00	<u>S</u>	10.00	4.00	R.R. Chowdhury							
30	9.53	4.00	<u>S</u>	9.59	4.00	<u>S</u>	10.05	4.00	R.R. Chowdhury							
31	9.40	4.00	<u>S</u>	9.59	4.00	<u>S</u>	9.57	4.00	R.R. Chowdhury							

LEAVE	Previous	Current	Previous	Current	Previous	Current	Previous	Current
	Casual	07	00	04	01	05	05	
Sick								
Special						02		
Leave without pay								

No of full holidays during the month- (Excluding Sundays) No of half holidays during the month- (Excluding Saturdays) Total No of working days during the month-

Register of Teachers

OF... December ... 20 25

Name :				Name :				Name :				Name :				Initials of Head of the Office
Date	Arrival	Departure	Initials													
1																
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LEAVE	Previous	Current	Previous	Current	Previous	Current	Previous	Current
	Casual							
Sick								
Special								
Leave without pay								

No of full holidays during the month- (Excluding Sundays) No of half holidays during the month- (Excluding Saturdays) Total No of working days during the month-