

Staff Attendance Register

FOR THE MONTH OF Oct 2025

Name: M. D. Rafiqul Islam			Name: Jhalakwala			Name: Debganguly			Name: Pratham			
Date	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials
1												
2												
3												
4												
5												
6												
7												
8	9:50 AM	4:30 PM	PR	9:40 AM	4:30 PM	PR	9:50 AM	4:10 PM	PR	9:50 AM	4:10 PM	PR
9	9:50 AM	4:30 PM	PR	9:30 AM	4:30 PM	PR	9:40 AM	4:10 PM	PR	9:40 AM	4:10 PM	PR
10			CL			CL	9:45 AM	4:15 PM	PR	9:45 AM	4:15 PM	PR
11	9:50 AM	4:30 PM	PR	9:10 AM	4:30 PM	PR			CL	9:30 AM	4:30 PM	PR
12			S			S			N			N
13	9:50 AM	4:30 PM	PR	9:30 AM	4:30 PM	PR			CL	9:50 AM	4:30 PM	PR
14	9:50 AM	4:30 PM	PR			CL	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR
15	9:50 AM	4:30 PM	PR	9:10 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR
16	9:50 AM	4:30 PM	PR	9:58 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR
17			CL	9:30 AM	4:30 PM	PR	9:40 AM	4:30 PM	PR	9:40 AM	4:30 PM	PR
18	9:50 AM	4:30 PM	PR	10:00 AM	4:30 PM	PR	9:50 AM	4:10 PM	PR	9:50 AM	4:30 PM	PR
19			S			S			N			N
20												
21												
22												
23												
24												
25												
26												
27												
28												
29	9:50 AM	4:30 PM	PR	9:30 AM	4:30 PM	PR	9:50 AM	4:10 PM	PR	9:50 AM	4:30 PM	PR
30	9:50 AM	4:30 PM	PR			CL	9:40 AM	4:10 PM	PR	9:50 AM	4:30 PM	PR
31	9:50 AM	4:30 PM	PR	9:30 AM	4:30 PM	PR	9:40 AM	4:15 PM	PR	9:40 AM	4:30 PM	PR
Total												

Name: M. D. Rafiqul Islam			Name: Jhalakwala			Name: Debganguly			Name: Pratham			
Date	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR
12												
13	9:50 AM	4:30 PM	PR			CL	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR
14	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR
15	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR
16												
17	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR
18												
19												
20												
21												
22												
23												
24												
25												
26												
27												
28												
29	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR
30	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR
31	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR
Total												

Staff Attendance Register

FOR THE MONTH OF Oct 2025

Name: M. D. Rafiqul Islam			Name: Jhalakwala			Name: Debganguly			Name: Pratham			
Date	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR
12												
13	9:50 AM	4:30 PM	PR			CL	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR
14	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR
15	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR
16												
17	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR
18												
19												
20												
21												
22												
23												
24												
25												
26												
27												
28												
29	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR
30	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR
31	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR	9:50 AM	4:30 PM	PR
Total												

B. B. Kundu Enterprises, 62/1, M. G. Road, Kol-9, M 98300 20632

Staff Attendance Register

FOR THE MONTH OF NOV - 2025

Name: Md Rafiqul Islam				Name: Habiba Rahman				Name: Debrany Chakrabarty				Name: Stolam M. Babu			
Date	Arrival	Departure	Initials	Date	Arrival	Departure	Initials	Date	Arrival	Departure	Initials	Date	Arrival	Departure	Initials
1															
2			5				N								
3	9:50	4:30	SR	9:15	4:30	SR	SR	9:15	4:15	SR	SR	9:15	4:15	SR	SR
4			ON DUTY	9:00	4:30	SR	SR								
5			4				R								
6			ON DUTY	1:00	4:30	SR	SR								
7			ON DUTY	9:30	4:30	SR	SR								
8			ON DUTY	9:00	4:30	SR	SR								
9			5				N								
10			ON DUTY	6:30	4:30	SR	SR								
11			ON DUTY	9:30	4:30	SR	SR								
12			ON DUTY	9:30	4:30	SR	SR								
13			SR	9:30	4:30	SR	SR								
14			SR	9:30	4:30	SR	SR								
15			5				R								
16			5				D								
17			ML	7:30	4:30	SR	SR								
18			SR	9:15	4:30	SR	SR								
19			SR	9:15	4:30	SR	SR								
20			SR	9:15	4:30	SR	SR								
21			SR	9:15	4:30	SR	SR								
22			SR	9:15	4:30	SR	SR								
23			5				D								
24			SR	9:00	4:30	SR	SR								
25			SR	9:00	4:30	SR	SR								
26			SR	9:15	4:30	SR	SR								
27			SR	9:15	4:30	SR	SR								
28			SR	9:15	4:30	SR	SR								
29			SR	9:15	4:30	SR	SR								
30			5				D								
31															
Total															
Previous				Current				Previous				Current			
Casual 07				01				07				09			
Sick															
Special															
Leave without pay															
No of full holidays during the month- (Excluding Sundays)				04				01				07			
No of half holidays during the month- (Excluding Saturdays)															
Total No of working days during the month-				09				07				09			

Staff Attendance Register

FOR THE MONTH OF NOV - 2025

Name: Minhaj Alam				Name: Navay Sanyal				Name: A. Sanyal							
Date	Arrival	Departure	Initials	Date	Arrival	Departure	Initials	Date	Arrival	Departure	Initials				
1															
2			5				4								
3	9:30	4:30	MA	9:30	4:30	MA	MA								
4	9:30	4:30	MA	9:30	4:30	MA	MA								
5			N				A								
6	9:30	4:30	MA	9:30	4:30	MA	MA								
7	9:30	4:30	MA	9:30	4:30	MA	MA								
8	9:30	4:30	MA	9:30	4:30	MA	MA								
9			4				4								
10	9:30	4:30	MA	9:30	4:30	MA	MA								
11	9:30	4:30	MA	9:30	4:30	MA	MA								
12	9:30	4:30	MA	9:30	4:30	MA	MA								
13	9:30	4:30	MA	9:30	4:30	MA	MA								
14	9:30	4:30	MA	9:30	4:30	MA	MA								
15			4				4								
16			4				4								
17	9:30	4:30	MA	9:30	4:30	MA	MA								
18			ML	9:30	4:30	MA	MA								
19	9:30	4:30	MA	9:30	4:30	MA	MA								
20	9:30	4:30	MA	9:30	4:30	MA	MA								
21	9:30	4:30	MA	9:30	4:30	MA	MA								
22	9:30	4:30	MA	9:30	4:30	MA	MA								
23			4				4								
24	9:30	4:30	MA	9:30	4:30	MA	MA								
25			ML	9:30	4:30	MA	MA								
26	9:30	4:30	MA	9:30	4:30	MA	MA								
27	9:30	4:30	MA	9:30	4:30	MA	MA								
28	9:30	4:30	MA	9:30	4:30	MA	MA								
29	9:30	4:30	MA	9:30	4:30	MA	MA								
30			4				4								
31															
Total															
Previous				Current				Previous				Current			
Casual 10				2				03				01			
Sick															
Special															
Leave without pay															
No of full holidays during the month- (Excluding Sundays)				01				01				01			
No of half holidays during the month- (Excluding Saturdays)															
Total No of working days during the month-				09				09				09			

Staff Attendance Register

FOR THE MONTH OF Dec. 2025

Date	Name: <u>Radhika</u>			Name: <u>Rajaram</u>			Name: <u>Chandrashekhari</u>			Name: <u>N. Babu</u>		
	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials
1	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR
2			CL			SR			SR			SR
3	9:45	4:45	SR	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR
4	9:55	4:55	SR	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR
5	9:40	4:30	SR	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR
6	9:35	4:25	SR	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR
7			S			S			S			S
8	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR
9	9:35	4:35	SR	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR
10	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR
11			SR			SR			SR			SR
12	10:00	4:15	SR	10:00	4:15	SR	10:00	4:15	SR	10:00	4:15	SR
13			CL			CL			CL			CL
14			S			S			S			S
15	9:35	4:30	SR	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR
16	9:35	4:30	SR	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR
17	9:35	4:30	SR	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR
18	9:35	4:30	SR	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR
19	9:35	4:30	SR	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR
20	10:00	4:30	SR	9:50	4:30	SR	9:50	4:30	SR	9:50	4:30	SR
21			S			S			S			S
22	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR
23	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR
24			SR			SR			SR			SR
25			CL			CL			CL			CL
26	10:05	4:30	SR	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR
27	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR
28			S			S			S			S
29			SR			SR			SR			SR
30	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR	9:30	4:30	SR
31			CL			CL			CL			CL
Total												

LEAVE	No of full holidays during the month- (Excluding Sundays)		No of half holidays during the month- (Excluding Saturdays)		Total No of working days during the month-	
	Previous	Current	Previous	Current	Previous	Current
Casual	08	07	01	08	07	07
Sick						
Special						
Leave without pay						

B. B. Kundu Enterprise, 6271, M. G. Road, Koi-9, M 98300 20632

Staff Attendance Register

FOR THE MONTH OF Dec. 2025

Date	Name: <u>Prady</u>			Name: <u>Sandeep</u>			Name: <u>Sandeep</u>		
	Arrival	Departure	Initials	Arrival	Departure	Initials	Arrival	Departure	Initials
1	10:30	4:30	WAF	9:30	4:30	SR	9:30	4:30	SR
2			CL			CL			CL
3			CL			SR			SR
4			CL			SR			SR
5	10:30	4:30	WAF	9:30	4:30	SR	9:30	4:30	SR
6	10:30	4:30	WAF	9:30	4:30	SR	9:30	4:30	SR
7			A			S			S
8	10:30	4:30	WAF	9:30	4:30	SR	9:30	4:30	SR
9	10:30	4:30	WAF	9:30	4:30	SR	9:30	4:30	SR
10	10:15	4:15	WAF	9:10	4:10	SR	9:10	4:10	SR
11									
12	10:30	4:30	WAF	9:30	4:30	SR	9:30	4:30	SR
13	10:30	4:30	WAF	9:30	4:30	SR	9:30	4:30	SR
14			A			S			S
15	10:30	4:30	WAF	9:30	4:30	SR	9:30	4:30	SR
16	10:30	4:30	WAF	9:30	4:30	SR	9:30	4:30	SR
17	10:30	4:30	WAF	9:30	4:30	SR	9:30	4:30	SR
18	10:30	4:30	WAF	9:30	4:30	SR	9:30	4:30	SR
19	10:30	4:30	WAF	9:30	4:30	SR	9:30	4:30	SR
20	10:30	4:30	WAF	9:30	4:30	SR	9:30	4:30	SR
21			A			S			S
22	10:30	4:30	WAF	9:30	4:30	SR	9:30	4:30	SR
23	10:30	4:30	WAF	9:30	4:30	SR	9:30	4:30	SR
24									
25			A			S			S
26	10:30	4:30	WAF	9:30	4:30	SR	9:30	4:30	SR
27			CL			SR			SR
28			A			S			S
29	10:30	4:30	WAF	9:30	4:30	SR	9:30	4:30	SR
30	10:30	4:30	WAF	9:30	4:30	SR	9:30	4:30	SR
31	10:30	4:30	WAF	9:30	4:30	SR	9:30	4:30	SR
Total									

LEAVE	No of full holidays during the month- (Excluding Sundays)		No of half holidays during the month- (Excluding Saturdays)		Total No of working days during the month-	
	Previous	Current	Previous	Current	Previous	Current
Casual	12	08	04	09	07	07
Sick						
Special						
Leave without pay						

B. B. Kundu Enterprise, 6271, M. G. Road, Koi-9, M 98300 20632